

# AMS

## Grading Policies, Practices, and Procedures

### Purpose of Grades

At Algona Middle School, grades are a current reflection of an individual student's assessed academic skills and knowledge in a specific content area. Group projects will include a graded component to represent individual student learning. Behavior as well as attendance is not part of grading procedures.

### District Grading Scale

When calculating grades at AMS, the following District Grading Scale is used:

100-93% = A	89-87% = B+	79-77% = C+	69-67% = D+	59-0% = F
92-90% = A-	86-83% = B	76-73% = C	66-63% = D	
	82-80% = B-	72-70% = C-	62-60% = D-	

### Grade Updates

Student grades are updated every three weeks and grade information is accessible to students and parents on the Infinite Campus Portal available on our school website.

### Grading Categories

Grading categories will be represented in two (2) main types with a greater weight placed on academic achievement (summative) compared to academic practice (formative):

#### Formative Work (Academic Practice)

1. Formative work is academic practice that provides feedback on a student's learning progress for students, parents, or instructors.
2. Formative work will be worth 20% of the final semester grade.

#### Summative Work (Academic Achievement)

1. Summative work is a measure of academic achievement that occurs after formative work and is a reflection of District learning objectives. Summative work may include assessments, projects, or performance tasks.
2. Summative work will be worth 80% of the final semester grade.

#### Second Chance Testing (Retakes)

Retakes are another opportunity to show proficiency or growth in a learning target. The following guidelines will be used for retakes as based on a student's needs:

1. Open to all students within a timeframe designated by the teacher.
2. Additional learning and/or academic obligations, determined by the teacher, is required.
3. Required retakes for scores below 70%.
4. The second chance assessment may not be the exact same original test. The highest score of a retake will be recorded in the grade book.

## Late Work

### Formative Work (Academic Practice)

All formative work is expected to be turned in by the assigned due date. Efforts will be made to hold students accountable for completing all late work which is accepted without penalty until the summative assessment. If a student does not complete formative work by the summative assessment or its retake, such work will then be recorded as a 0.

### Summative Work (Academic Achievement)

Students are expected to take the assessment on the date scheduled by the teacher. Any student who misses the summative assessment must complete it without penalty. **Not taking an assessment is NOT an option!** If the student has not completed all summative assessments for the semester, the student will be given a failing grade until the assessment(s) are complete.

### Academic Dishonesty

Academic dishonesty includes cheating, fraud, and plagiarism and absolutely will not be tolerated at AMS. Students who engage in academic dishonesty will have to redo any formative or summative work. As well, an office discipline referral for the student will occur.

### Infinite Campus – Grading Flags

AMS will use the following grading “flags” in a consistent manner that accurately reflects current student learning:

1. **0 (zero)** represents that a student has scored a zero on a formative or summative assessment
2. **Late** shows a student has submitted work after the due date but it has been graded with no academic penalty
3. **I(ncomplete)** indicates a student has not submitted work or has turned in unfinished work; does not calculate into grade
4. **M(issing)** means a student has chosen not to complete formative work and/or its retake despite all staff efforts including involving parents/guardians; calculated as a 0 (zero)
5. **X (Exempt)** signifies a student is excused from a specific assignment and this assignment(s) does not affect the grade whatsoever
6. **C(heating)** specifies a student has committed academic dishonesty; student is required to redo the work.
7. **T(urned in)** shows that an assignment has been turned in

### Extra Credit & Bonus Points

Extra credit for students will not be available. Students are expected to complete all Academic Practice and Academic Achievement assessments. Students also have Second Chance Testing available. At a teacher’s discretion, bonus points may be included in a specific assessment and will be related to the academic content standards being evaluated in a given class. Bonus points will reflect a higher level of learning beyond proficiency and not count against a student.